HOW TO ENROL IN A MASTER DEGREE COURSE – NON EU STUDENTS

Master degree courses are aimed at providing students with an advanced level of education for the exercise of a highly qualified activity in specific areas.

Master Degree courses last 2 years, and the degree is awarded to students who have earned 120 credits.

Every study programme sets an annual quota of places available for non-EU students.

To request pre-enrolment for a programme, students should contact the Italian Embassy/Consulate in his country of residence.

Students that want to enrol in a Master degree course must possess a suitable foreign university or post-secondary qualification (Bachelor Degree).

Second Cycle Degree Programmes may be open access with assessment of curricular requirements and personal competencies and skills, or restricted access that means to enrol you must pass an entrance exam.

For all Second Cycle Degree Programmes, whether open or restricted access, registration involves:

- the validation of your qualification;
- pre-enrollment at the Embassy;
- Assessment of requirements;

The requirements and personal competencies and skills may vary from programme to programme. You can have an informal preliminary assessment of your educational background in order to know if your bachelor degree can qualify for the application.

These are the step to follow if you want to enrol in a Master degree course at the University of Catania:

**Before departure:**

1. **Get in touch** with the nearest Italian Embassy or Consulate where you can consult the list of study courses offered by UNICT and see the number of places reserved for non-EU citizens. The list is usually available in the period March-May also at this web address: [http://www.studiare-in-italia.it/studentistranieri/elenco2014/](http://www.studiare-in-italia.it/studentistranieri/elenco2014/)

2. **Fill in** our online form by entering your personal and academic data and upload the required documentation.

   Once you have entered your data and uploaded the documents submit the online application form for administrative and academic review. You will receive an e-mail (normally within 30 days) informing you of whether or not you can present your pre-enrolment request to the embassy/consulate.

3. **Apply** for pre-enrolment through the Italian Embassy (or Consulate) and ask for a visa type D "Application to Italian Universities" filling Form A and deliver the embassy the following documents for validation:
   
   a. Secondary school diploma obtained after at least 12 years of schooling;
   
   b. Bachelor's Degree or equivalent of a first level academic degree
   
   c. University transcript with all the exams taken (Diploma supplement if available). Besides this transcript, **we also need the content description of each exam taken written on the University's official letterhead stationary or validated with the University stamp.**
All documents must be **officially translated** into Italian and **authenticated** by the Italian consular authority of the country in which they were issued. Each degree/diploma/title must be accompanied by the "**Dichiarazione di valore in loco**" (Certificate of qualification or diploma), issued by the Italian Embassy in the country in which the qualification was awarded.

4. **Ask** the embassy the release of the Italian Fiscal code (don’t worry if they cannot issue it, you’ll be able to ask for it also once you arrive in Italy but it’s better to have it in advance)

5. **Find out** if your pre-application request has been accepted: **contact the Embassy or Consulate** where it was originally submitted, collect your Visa and documents

**When you arrive in Italy:**

1. **Introduce yourself** to the Foreign Students Office – Catania, P.zza Bellini 19 2nd floor - (bring with you your study documentation) and pay, if due, the fee of 40€ to take entry test (the office will issue you the fee you’ll have to pay at Unicredit Bank)

2. **Apply** within 8 days **for a residence permit** (permesso di soggiorno) and if you don’t have it for Italian Fiscal code (codice fiscale). To get help in the handling of these fulfillment you can contact Dr. Maria Sanfilippo: tel 00390952338526 Email relazionisterne2@ssc.unict.it before your arrival in Italy to fix an appointment;

3. **Take** the Italian language test (only for courses held in Italian)

4. **Take** admission test if you choose a restricted entry program

5. Once you have passed admission test **fill in the enrolment application form** and pay the enrolment fee (the Foreign Students Office will give you the form and issue the tax you’ll have to pay at Unicredit Bank)

6. Lessons will start after the 10th of October

**Remember:**
The University does not offer **housing service**, so please find a place where to sleep before you arrive in Catania.

If you would like to apply for scholarships and student housing service (the services will start only at the beginning of the academic year that means second half of October) the request must be made to **ERSU** by filling in the online application form (normally between the end of July and early September), and then by sending by postal service -with a registered letter – RACCOMANDATA – the printed and signed application along with the documents required by the call to ERSU Via Etnea n°.570 – 95128 Catania). You can find the call, when published, here: [http://www.ersucatania.it/](http://www.ersucatania.it/)

If you need help for this you need to contact ERSU Via Etnea n°. 570 - 95128 Catania, from Monday to Friday from 9:00 to 13:00

**For any further information please contact the Foreign Study Office P.zza Bellini, 19 2nd floor sestat@unict.it telephone: 00390957307296.**